

INVITATION FOR TECHNICAL AND FINANCIAL BIDS FROM CONTRACTORS FOR THE IMPLEMENTATION OF PROCUREMENT OF GOODS UNDER YEARS 2015 – 2016 (MERGED) TERTIARY EDUCATION TRUST FUND INTERVENTION IN LIBRARY DEVELOPMENT, FEDERAL COLLEGE OF EDUCATION, KONTAGORA

1.0 INTRODUCTION

Federal College of Education, Kontagora, Niger State intends to carry out the Procurement of Goods under the years **2015 –2016 (Merged) Tertiary Education Trust Fund Intervention in Library Development**. The College is inviting interested reputable and competent contractors with cognate experience wishing to tender for the under-listed goods under LOTS 1 and 2.

2.0 SCOPE OF PROCUREMENT OF GOODS

Federal College of Education, Kontagora under the years 2015 – 2016 (MERGED) TETFUND INTERVENTIONS in Library Development intends to carry out procurement activities that are classified under the following sub-heads:-

LOT No.	DESCRIPTION	TETFCODE
LOT 1	Procurement of various 5.254 Nos. of Assorted Books, Journals Titles and Journals Procurement and Installation of Information Technology Equipment (Details specification are available in Bills) i. Desktop Computer – 10Nos.	TETF./FCE/KONTAGORA/LIB/2015-16/1
LOT 2	ii Power Stabiliser (1000VA) 1000WATTS) –10Nos. iii. uninterrupted Power Supply (650VA) – 10Nos.	TETF./FCE/KONTAGORA/LIB/2015-16/2

1.0 ELIGIBILITY REQUIREMENTS:

INTERESTED CONTRACTORS ARE REQUESTED TO FORWARD THE FOLLOWING PRE-QUALIFICATION DOCUMENTS:

- (a) Verifiable evidence of Certificate of incorporation with the Corporate Affairs Commission (CAC)
- (b) Verifiable evidence of Tax Clearance Certificate issued by the Federal Inland Revenue Service for the past Three (3) preceding years(2014, 2015, 2016).
- (c) Verifiable evidence of current Pension Commission (PENCOM) compliance certificate
- (d) Verifiable evidence of current Industrial Training Fund (ITF) Certificate of compliance
- (e) Verifiable evidence of registration on the Bureau of Public Procurement's National Database of Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) issued by BPP.
- (f) Verifiable evidence of the Company profile and Technical Qualifications of key personnel registration with relevant professional bodies.
- (g) Verifiable evidence of similar Jobs successfully executed by the Contractor including locations, cost, letter of award, completion certificate and payments.
- (h) Evidence of financial capability to perform this contract with submission of supporting and documentary list of cash in hand, lines of credit, and evidence ask time of submission of prequalification document. Submit profit and loss statements, balance Sheets and corresponding auditor's reports for the Three (3) consecutive years (2014, 2015, and 2016).
- (i) Verifiable evidence of company owned equipment or leased workshop machines, tools, technology capacity and relevant infrastructure available for the projects.
- (j) Verifiable sworn Affidavits for the followings;
 - (i) Indicating that the Company is not in receivership, insolvent or bankrupt
 - (ii) Specifying that none of the Directors has been convicted in any court for any criminal offence including fraud and any financial impropriety
 - (iii) Affirming that no Officer of the College or the Bureau of Public Procurement is a former or present Director, Shareholder or has any pecuniary interest in company
 - (iv) Confirming that all information presented in its bid are true and correct in all particulars

4.0 COLLECTION OF FINANCIAL TENDER DOCUMENTS

Bidders are to pick Financial Tender/Bid documents from the **Ag. Chief Procurement Officer's Office, Bursary Department, Federal College of Education, Kontagora, Niger State from Monday, 27th November, 2017**, upon presentation of a verifiable evidence of payment of non-refundable Tender fee of Twenty Five Thousand (N25,000.00) Naira only to the Federal College of Education Kontagora Treasury Single Account (TSA) Account.

5.0 SUBMISSION OF BID DOCUMENTS

Completed Technical and Financial bids (Two sets of Hard copies i.e. Original and photocopy) shall be submitted in Two (2) separate sealed envelopes marked "**Technical Bid**" or "**Financial Bid.**" The two (2) envelopes should be enclosed in a large envelope labelled "**Technical and Financial Bids**" with the project name on the top right hand corner and the Company name stated behind, addressed to: **Head of Procurement, Federal College of Education, Kontagora, Niger State.** The documents should be deposited in the Tender Box placed in front of the Ag. Chief Procurement Officer's Office's Bursary Department, Federal College of Education, Kontagora, Niger State.

6.0 CLOSING OF SUBMISSION OF TENDER (DEADLINE)

All documents must be submitted **on or before Monday, 8th January, 2018 by 12.00 noon.**

7.0 OPENING OF SUBMITTED TENDERS

Opening of the received pre-qualification applications (technical **bid**) would commence immediately following the **closing on Monday, 8th January, 2018 by 12.00 noon** prompt at the Conference Room, New Administrative Block of the College.

The prequalified Contractors shall be invited for the public opening of the Financial Bids submitted at a specifiable date, time and venue in the invitation letter for transparency.

All Contractors/Service Providers and/or their Representatives, relevant professional Bodies, Civil Society Organisations (CSOs), Non-Governmental Organisations (NGOs), Staff of Tertiary Education Trust Fund (TETFUND), Staff of National Commission for Colleges of Education (NCCE), and Staff of Bureau of Public Procurement (BPP) are hereby invited to witness the public opening exercise accordingly.

7.0 PLEASE NOTE THAT:

(a) The Federal College of Education, Kontagora reserves the right to reject any or all the submissions that do not meet up with the requirements as specified. Bidders' are to demonstrate their qualifications through timely submissions of prequalification applications/financial bids document in conformity with the Public Procurement Act 2007 and extant procurement regulations. Failure to meet any of the mandatory eligibility requirements stated in items a-e results in automatic disqualification.

(b) Bidders' are to provide official mailing addresses such as Post Office Box number or Private Mail Bag number, official telephone/GSM numbers, website address, and electronic-mail addresses for the purpose of correspondence.

(c) Bidders' arc provide verifiable certified true copies (photocopies) of Memorandum and Article of Association for Limited Liability Companies and verifiable Name of current Directors, Office and Workshop address(es) as registered with CAC are to be included in the submission.

Signed

Mal. Suleiman O. Ibrahim

Ag. Chief Procurement Officer